

**REED RANCH SCHOOL PARENT COUNCIL MEETING MINUTES  
MONDAY, JANUARY 27, 2025 3:45PM**

**IN ATTENDANCE**

Merissa, Lindsay, Chantelle, Debbie, DJ, Erin, Dean and Christa Duquette

**CALL TO ORDER**

Merissa called the meeting to order at 3:45pm

Motion to approve the agenda made by Erin, seconded by Lindsay.

**REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES**

Chantelle read November 25th meeting minutes. DJ made a motion to approve previous meeting minutes, Erin seconded.

**REPORTS FROM COMMITTEES**

**A) TREASURERS REPORT**

Report given by Debbie.

**B) PLAYGROUND**

Report given by Dean and Christa Duquette. We will be submitting the info for the sponsor sign soon. We are going to be contacting each sponsor to ask them how they would like their name to appear on the sign. We are having to do a big sign because there are so many sponsors, and we will also include the donation from Betchton for the picnic tables. We may need to install the sign ourselves if we want it up in time for the grand opening. Any extra money leftover we will be putting towards the installation of the picnic tables. We still need to install a couple things other than that we are almost done. We have talked about the Grand Opening/ Ribbon Cutting Ceremony on May 29th from 12-2pm. Thank you cards and save the date letters are going out soon. Sponsors will need to RSVP. We are thinking we will get school families to bring a potluck salad and we are providing meat, buns, condiments, and cake. Our next meeting is in February to figure out more of the details.

**C) HOT LUNCH**

Report given by Merissa. We have made up the hot lunch forms for the rest of the year. New order forms have been done up from February to April. We have edited the ones for May to June. The last Hot Lunch we did was Macaroni and Cheese, which seemed to go over well. Our next hot lunch is February 27th, Merissa will be gone so we will need to get people to cover picking up Subway and handing it out.

**D) HOLIDAY GIFT BAGS**

Report given by Chantelle. The Christmas Bags went over well. There was 22 left over. For right now we are going to table Easter bags for right now.

**E) PIZZA DAY**

Report given by Chantelle. We continue to get people to pick up pizza when they can. It seems to be going good.

**F) YEARBOOK**

No report given. We will look into prices in the spring.

**G) FUNDRAISING**

The Cookie Walk brought in less cookies and less money this year but it was still a success. Next year will either make it or break it. We will see how much is brought in and reevaluate. West Coast Seeds fundraiser will be sent home February 6th and going till the 27th. Delivery of the seeds will be in March. Tentatively we will be doing the Spring Market May 10th. There will be kids tables there again this year.

Chantelle made a motion to approve A-G, Erin seconded.

**OUTSTANDING BUSINESS**

**A) PICNIC TABLES**

We will have the picnic tables in by May 29th. Erin is going to talk to division to see how they want to install them, weather with concrete or brackets, and make sure they are installed by May 29th.

**B) CHRISTMAS CONCERT**

Santa Dave worked out awesome. Next time we will get him to come at 8 instead of 7:30, and we will remember to provide him with some bottles of water. Thank you to Westview Coop for providing us with 200 oranges. Chantelle picked them up.

**C) BAGS FOR SENIORS**

Sounds like they went over well. Prep for seniors bags went very well and the students had lots of fun putting them together. The students all went in to sing carols at the lodge and encore. The seniors were so appreciative.

**D) PAINT BRUSHES**

The school needs more paint brushes. They are approximately \$2-4 / paint brush. We would like to have a set for each class.

**E) LIBRARY BOOKS AND TOYS**

We got some donations. Erin would like to buy some non fiction books for the library. We would like Erin to make up a wishlist as to what she is wanting/ looking for. We will then share that in the newsletter and on our facebook group. Debbie made a motion to give Erin to spend \$200 on paint brushes and \$750 for toys and books. Lindsay seconded, all in favor. Motion carried.

## **PRINCIPAL REPORT**

### **A) KIWANIS MUSIC FESTIVAL**

Music Festival is March 17th. We are planning on grade 1-6 students singing 2 songs in 1 category. We are asking if PAC could cover the \$60 entry fee and the \$150 cost of bussing. Debbie made a motion to cover the \$60 FEE and the \$150 cost of bussing, Lindsay seconded. All in favor, Motion carried.

### **B) REVIEWING THE HANDBOOK**

Erin is working on redoing the student and parent handbook. She is working on revamping Discipline methods, dress code, attendance, etc. She is also working with other teachers in division to establish this. She would like PAC to put a committee of 3-4 people together to review it once it's done.

## **NEW BUSINESS**

NONE

## **CORRESPONDENCE**

NONE

## **NEXT MEETING AND ADJOURNMENT**

Merissa proposed to change the next meeting from February 24 to March 3.  
Merissa adjourned the meeting at 5:32pm